



# QUICK START GUIDE

## ARG Radiology Ordering

The ARG radiology ordering form has been designed to make it easier for you to complete and submit a radiology order for your patient electronically to the relevant ARG location.

This guide has been created to show you the key steps involved in completing the ARG radiology ordering form within Medtech32



**AUCKLAND  
RADIOLOGY  
GROUP**

**medtech**

Medtech32 Edition

### Contact

If you require further technical support for the form please contact:

HealthLink

[helpdesk@healthlink.net](mailto:helpdesk@healthlink.net)

0800 288 887

If you have questions relating to Medtech32 or Medtech services please contact:

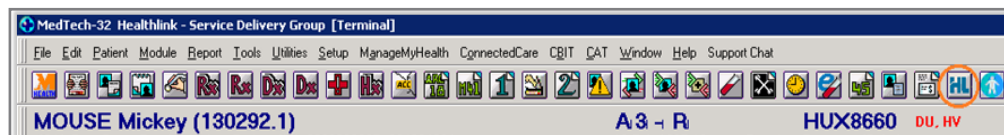
Medtech Ltd

[support@medtechglobal.com](mailto:support@medtechglobal.com)

0800 263 3832

## 1. Open the patient record

Search for the patient and open their medical record in Medtech32. Then select the HealthLink icon above the patients details banner. The HealthLink launch page will display.



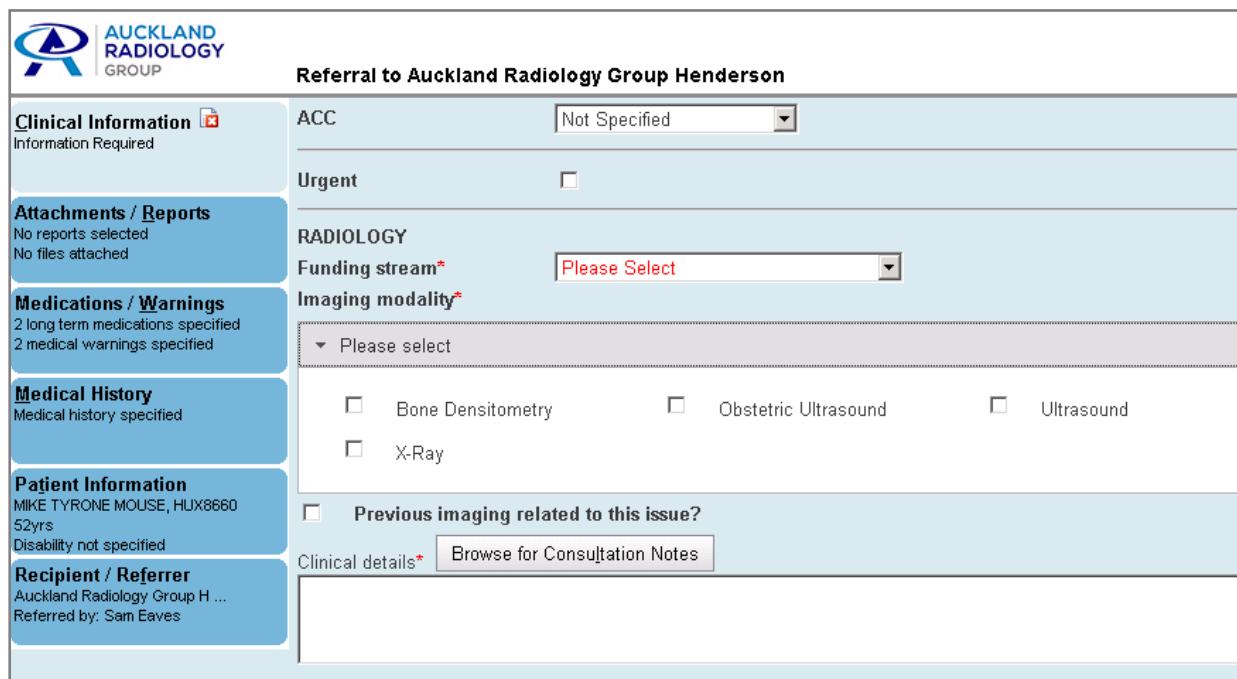
## 2. Launch the ARG radiology ordering form

Use the CareSelect service to search for the relevant ARG location by name or service provided. The list of locations matching the search criteria will be displayed. Click on the 'Compose Referral' button to launch the ARG radiology ordering online form.



## 3. Complete the ARG radiology ordering form

The ARG radiology ordering form will display and is very similar in format and functionality to a DHB eReferral form. The imaging modality field will only display the imaging modality services that are available to the user for selection based on the ARG location selected.



## 4. Submit the ARG radiology ordering form

Select the 'Submit' button when you are ready to send your form to the service provider. The form will be sent electronically via HealthLink. If you want to print a copy of the ARG radiology ordering form, select 'Print' at the end of your submitted form, remembering to select your default printer.

Referral Sent and Acknowledged on 15/04/2016 12:58 NZST

**Referral to Auckland Radiology Group Henderson**

81 Lincoln Road, Waitakere City, Auckland, 0610, Ph: +64 9 8362040

**Referral ID:** CSL-2127 (Test Referral)  
**Referral date:** 15/04/2016 12:58 NZST

**Patient Summary**

**Patient summary:** MIKE TYRONE MOUSE, 52yrs, F

## Hints & Tips

**View the organisation contact information and bio:** Click on 'Contact' in the list of locations matching the search criteria in CareSelect to view the Contact Information for the location. This can be printed for the patient (Compose Referral can be selected from this screen also).

**Specialist and Allied Health Referrals**

CareSelect auck | near | An

**Provider/Organisation matches (1st 10 of 2934)**

Auckland Radiology Group 122 Remuera Rd Radiology ( Organisation)

contact | Compose Referral (to organisation)

Click on the organisation name, and the organisation bio will be displayed providing details about the organisation and the services offered (Compose Referral can be selected from this screen also). The organisation bio will also provide you with contact details for all ARG locations which can be printed for your patient if required.

**Specialist and Allied Health Referrals**

CareSelect auck | near | An

**Provider/Organisation matches (1st 10 of 2934)**

Auckland Radiology Group 122 Remuera Rd Radiology ( Organisation)

contact | Compose Referral (to organisation)

**Auckland Radiology Group 122**  
Radiology

Compose Referral

Procedures & Services Areas of Interest Languages Affiliations Publications

Contact Information Summary

**ARG radiology ordering help form:** Help for specific questions in the ARG radiology ordering form can be found by clicking on the icon next to relevant question on the form.

**MAMMOGRAPHY\***

☐ Biopsy ☐ Diagnostic

☐ Screening (Routine) ☐ Other (specify)

**Access parked ARG radiology ordering form from patient electronic record:** A parked ARG radiology ordering form can be found in the Parked Forms list (Module > Advanced Forms > Parked) in your electronic medical record within Medtech32 form.

Parked Advanced Forms			
Date	Patient	Form	Prov
15 Apr 2016	MOUSE Mike (130292)	Referral to Auckland Radiology Group SFE	

**Access submitted ARG radiology ordering form from patient electronic record:** A copy of the submitted ARG radiology ordering form for the patient can be found in the Advanced Patient Forms list (Module > Advanced Forms > Patient Forms) in your electronic medical record within Medtech32.

Patient Advanced Forms				
Tck	Date	Form Name	Prov	Parked
<input type="checkbox"/>	15 Apr 2016	Referral to Auckland Radiology Group Hen SFE		

“The ARG radiology ordering form has been designed to make it easier for you to refer a patient to the most suitable radiology service provider.

Make it work for your practice”

**For all queries, please call the  
HealthLink Customer Support Line:**

Monday to Friday (except public holidays) 8am- 6pm  
Phone 0800 288 887 Support email: [helpdesk@healthlink.net](mailto:helpdesk@healthlink.net)



**HealthLink**

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Newmarket, Auckland 1023  
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[www.healthlink.net](http://www.healthlink.net)  
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HealthLink delivers certainty in care to over 50,000 healthcare practitioners by integrating their computer systems and enabling them to exchange data, quickly, reliably and securely.

0800 288 887 (NZ office)  
1800 125 036 (AU office)